

YEAR 7 2026 ENROLMENT PROCESS

TERM 1 WEEK 10

31st March -
4th April

BUSSELTON SENIOR HIGH SCHOOL VISITS PRIMARY SCHOOLS

Busselton Senior High School to present to students about high school. Primary graduates to attend and talk about their high school experiences.

TERM 2

BUSSELTON SENIOR HIGH SCHOOL TOURS

Whole school tours will be running throughout Term 2. This is an opportunity to see our school grounds and facilities.

TERM 2 WEEK 4

TRANSITION VISIT

Local primary schools to visit Busselton Senior High School. This two-hour transition visit will include a presentation, tour of the school and educational activities.

TERM 2 WEEK 5

28th May

YEAR 7 2026 INFORMATION EVENING

Informative evening on the transition to high school. We encourage all parents/guardians to attend this event to gain valuable insights and information that will support your child's successful transition to high school and beyond.

TERM 3 WEEK 1

ENROLMENT APPLICATIONS CLOSE

TERM 4

9th Dec

ORIENTATION DAY

All incoming Year 7 students will attend a full day orientation at Busselton Senior High School. This provides students with the opportunity to experience high school and offers a setting for friendships to begin.



BUSSELTON
SENIOR HIGH SCHOOL



YEAR 7 2026

INFORMATION EVENING & SCHOOL TOURS

• **WEDNESDAY 28TH MAY 2025** •

BSHS LIBRARY

FIRST TOUR 4:45PM | SECOND TOUR 5:20PM

<https://www.trybooking.com/DAOYT>

PRESENTATION 6PM - 7PM

<https://www.trybooking.com/DAOYQ>



BUSSELTON
SENIOR HIGH SCHOOL

PARENT HANDBOOK

2025/
2026



BUSSETON
SENIOR HIGH SCHOOL

Welcome from the Principal

Dear Parents, Carers and Students;

Welcome to Busselton Senior High School, a vibrant and inclusive school. We have been providing secondary education to the community of Busselton and the surrounding areas since 1958. Our history has laid a strong foundation for quality education and created our traditions which form a strong culture and structure in our school and the community.

We provide high quality teaching and learning focused on academic success, strong pastoral care and innovative and specialised educational programs that meet the needs of all students. Student learning and wellbeing are paramount. Every child is expected to achieve their very best.

We work collaboratively to enable all students to develop and demonstrate our R.E.A.L. values: respect, empathy, achieve and learn. All staff are committed to instilling our values with every child as they progress through school, further equipping them for their life beyond school.

We have a commitment to our community that every young person will receive a high-quality education and leave our school with choices and opportunities for the future.

We look forward to working with you over the next six years.

Jennifer McMahon
Principal



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Curriculum Overview

The Western Australian Curriculum is fully implemented at Busselton SHS, which is a mandated requirement for all WA schools. The WA Curriculum provides a comprehensive set of prescribed content and achievement standards. We use these to plan student learning programs, assess student progress and report to parents.

WA Curriculum Learning Areas

English

The English curriculum is built around the three interrelated strands of Language, Literature and Literacy. Our teaching and learning programs balance and integrate all three strands. Together the three strands focus on developing students' knowledge, understanding and skills in listening, reading, viewing, speaking, writing, and creating. Learning in English builds on concepts, skills and processes developed in earlier years, and teachers will revisit, strengthen, and develop these as needed.

Mathematics

The Mathematics curriculum is built around the three content strands of Number and Algebra, Measurement and Geometry, Statistics and Probability. The proficiency strands Understanding, Fluency, Problem Solving and Reasoning are an integral part of the mathematics content across the three content strands. The proficiencies reinforce the significance of working mathematically within the content and describe how the content is explored or developed. They provide the language to build in the developmental aspects of the learning of mathematics.

Science

The science content includes the three strands of Science Understanding, Science as a Human Endeavour, and Science Inquiry Skills. The three strands of the curriculum are interrelated, and their content is taught in an integrated way. Over Years 7 to 10, students develop their understanding of microscopic and atomic structures; how systems at a range of scales are shaped by flows of energy and matter and interactions due to forces and develop the ability to quantify changes and relative amounts.

Humanities and Social Sciences

Humanities and Social Sciences consists of Civics and Citizenship, Economics and Business, Geography and History. Students develop increasing independence in critical thinking and skill application, which includes questioning, researching, analysing, evaluating, communicating, and reflecting. Students apply these skills to investigate events, developments, issues, and phenomena, both historical and contemporary.

Curriculum Overview

Health and Physical Education

The Health and Physical Education curriculum provides opportunities for students to develop, enhance and exhibit attitudes and values that promote a healthy lifestyle. In Year 7, the content expands students' knowledge, understanding and skills to help them achieve successful outcomes in personal, social, movement and online situations. They learn how to take positive action to enhance their health, safety and wellbeing by applying problem-solving and effective communication skills, and through a range of preventive health practices.

Technologies

The Technologies curriculum allows all students to study technology contexts from Years 7 - 10. Within **Design and Technologies** students have the opportunity to study: Engineering principles and systems; Food and fibre production; Food specialisations; Materials and technologies specialisations. Within **Digital Technologies** there is a focus on further developing understanding and skills in digital systems and collecting, managing, and analysing data.

The Arts

In **Visual Arts**, students have opportunities to use and apply visual art language and artistic conventions in their design and production process. They create 2D and/or 3D artwork through projects which encourage personal response and an understanding of compositional structure. Students are made aware of the need for safe visual art practices and present their artwork for display. In **Media Arts**, students view media work within the context of the selected focus. They are introduced to the basic communication model, explore different viewpoints in contemporary media, plan and create representations in media work and respond to their own work and the work of others. In **Drama**, students plan, develop and present drama to peers by safely using processes, techniques, and conventions of drama. Drama will be improvised, or taken from appropriate, published script excerpts (e.g. Australian or world drama), using selected drama forms and styles. Student work in devised and/or scripted drama is the focus of informal reflective processes using generalised drama terminology and language. In **Music**, students apply their music skills and knowledge when performing, composing, and listening to music. They develop their aural skills and aural memory to identify, sing/play and transcribe music, making connections between sound and notation.

Languages

Indonesian is taught at Busselton SHS. In this course students communicate in Indonesian, interacting with peers and teachers to exchange information about self, family and friends, and interests. They engage in individual and collaborative tasks that involve making arrangements, inviting, planning, deciding, and responding, or work together to highlight their language learning for family, friends, and their school community.

Curriculum Overview

General Capabilities

The WA Curriculum general capabilities encompass the knowledge, skills, behaviours, and dispositions that will assist students to live and work successfully. The general capabilities are addressed through each learning area at Busselton SHS and are embedded in all learning programs.

- Literacy
- Numeracy
- Information and communication technology
- Critical and creative thinking
- Personal and social capability
- Ethical understanding
- Intercultural understanding

Assessment and Reporting

Student achievement is assessed in each program of study. Assessment is carried out continuously and is a measure of your child's progress towards attaining the outcomes of the subjects studied. Typical assessment methods are written and objective tests, assignments, models and projects, experiments, open-ended tasks, and portfolios.

Teacher judgements on student performance are based on knowledge of students' work, gained over time and in a range of situations. Each assessment contributes to a cumulative evaluation of student performance.

The school provides regular reports on student achievement throughout the year:

- a progress report towards the end of Term 1
- a mid-year report, and
- an end of year report

Parents can also obtain Progress Reports by contacting individual classroom teachers or Student Services at any time and can access classroom assessment results through Connect. There are parent evenings throughout the year where staff are available, by appointment, to specifically discuss individual student progress.

Homework Expectations

The purpose of homework at Busselton SHS is to support and enhance the learning experiences of our students. Homework reinforces work completed in class, fosters independent study skills and promotes responsibility and time management.

Homework is typically a specific task or assignment given by teachers to practice what has been taught in class, while studying involves a more comprehensive and self-directed approach to learning that aims to grasp the broader concepts and ideas of a subject. Both homework and studying are essential components of effective learning, as they complement each other to help students succeed academically.

YEAR GROUP	HOURS PER WEEK	HOURS PER SUBJECT
Year 7	4 hours per week	30 minutes per subject
Year 8	6 hours per week	45 minutes per subject
Year 9	8 hours per week	1 hour per subject
Year 10	10 hours per week	1 hour 15 minutes per subject
Year 11/12	20 hours per week	Depending on study pathway

Homework and study for students in Year 11 and 12 will vary depending on the pathway chosen and the types of courses.:

- **ATAR Pathway:** Homework and independent study
- **VET Pathway:** Homework and additional work placement hours
- **General Pathway:** Homework, certificate course work and career/employment exploration



Year 7

2026

All students in Year 7 study a set program, which is a combination of Mathematics, English, Science, and Humanities and Social Sciences (MESH) courses and Electives.

Electives within The Arts and Technologies will be alternated with subjects in Year 8, enabling students to study a variety of different contexts across the two years. Each context is studied for one semester. Languages is a year-long course and studies continue into Year 8.

SUBJECT	PERIODS PER WEEK
Indonesian	2
Digital Technologies	2 periods per week for one semester
Design and Technology - Wood/Metal	
Design and Technology - Home Economics	
Visual Art - Arts	
Visual Art - Media	
Performing Art - Drama	
Performing Art - Music	
Health & Physical Education	3
English	4
Maths	
Humanities and Social Sciences	
Science	

A photograph of a male teacher with grey hair, wearing a blue and white polo shirt, conducting a large group of students in a school orchestra. The students are seated in rows, playing various instruments including saxophones, flutes, and brass instruments. They are all wearing blue and white school uniforms. The background is a dark stage setting.

Geographe Bay Music Program

Geographe Bay Music is a specialist program comprised of students from Busselton Senior High School, Cape Naturaliste College, as well as local feeder Primary schools.

Students can apply to enter the program from the start of Year 7. Instruments offered to beginners in Year 7 are:

- Woodwind - Saxophone
- Percussion
- Guitar - Contemporary and Bass Guitar
- Brass - Low Brass and French Horn

With opportunities to participate in camps, tours and performances, the Geographe Bay Music program is an exciting opportunity for students to engage with music and benefit from the discipline, resilience, etiquette, and commitment required to produce music of a high standard. Students must complete a music aptitude indicator test and places are subject to availability.





Student Support

The Student Services team is integral to a positive school experience for our students. Our team is dedicated in supporting students to reach their full potential by developing students social, emotional and educational well-being.

ACADEMIC

1) TEACHER

Available via your child's timetable

2) HEAD OF LEARNING AREA

Arts: Cameron Snow

English: Myra Ryan

Health & Physical Education: Mike Gray

Humanities & Social Sciences: Adam Harris

Maths: Ben Allen

Music: Brad Oversby

Science: Alex Banyard

Technology: Wayne Smithall

VET: Connie Watson

3) ASSOCIATE PRINCIPALS

Year 7 - 8: Ryan Ansell

Year 9 - 10: Stephen Palandri

Year 11 - 12: Jenny MacNeill

5) PRINCIPAL

Jennifer McMahon

SOCIAL & EMOTIONAL

1) STUDENT SERVICES

Year 7, 9 & 11 Coordinator: Madeline Lorrimar

Year 8, 10 & 12 Coordinator: Ross Ligtermoet

Student Support Coordinator: Dee Shade

Chaplain: Stacey Munday

2) ABORIGINAL & ISLANDER EDUCATION OFFICERS

AIEO: Lizzie Hull

AIEO: Jai Odine

Stars Foundation Coordinator: Sharlene Gray

Stars Foundation Mentor: Naomi Henderer

3) CAREERS PRACTITIONER

Lea-Ellen Goddard

4) ASSOCIATE PRINCIPALS

Year 7 - 8: Ryan Ansell

Year 9 - 10: Stephen Palandri

Year 11 - 12: Jenny MacNeill

5) PRINCIPAL

Jennifer McMahon

Student Support

SCHOOL BUS INFORMATION

SmartRider Cards

Secondary school students have access to student SmartRider cards. The SmartRider card enables students to receive discounted student fares for bus travel Monday - Friday during the year and concession fares on the weekend and during the Christmas school holidays.

For details and to order a SmartRider, please complete the paperwork and submit with your child's application forms to Student Services or visit

<http://www.transperth.wa.gov.au/smartrider/types-of-smartrider-student-smartrider>

Bus routes and timetables

Local school buses in Busselton are managed through TransRegional. Timetables, route maps and fare guides can be accessed at <https://www.pta.wa.gov.au/our-services/regional-town-bus-service>. If you live more than 4.5kms from Busselton SHS, regional buses are available. For further information, please visit <http://www.schoolbuses.wa.gov.au>

Canteen

The canteen at BSHS is highly valued in our school community. The canteen is open daily during break times for students to purchase delicious food at minimal cost. An updated canteen menu is available at the start of the school year and will be posted on our website and via Connect. Order can be made using our online tool at <https://www.quickcliq.com.au>

Booklists and Personal Items

During Term 4, the booklists and personal items for the following year will be available on our website, email and in paper form from Student Services. Details of how to order will be on the forms provided

Lesson Times

PERIOD	START TIME	FINISH TIME	DURATION
WARNING BELL: MOVE TO P1	8:47am	8:50am	3 minutes
PERIOD 1	8:50am	9:54am	64 minutes
PERIOD 2	9:54am	10:58am	64 minutes
BREAK ONE	10:58am	11:23am	28 minutes
WARNING BELL: MOVE TO P3	11:23am	11:26am	3 minutes
PERIOD 3	11:26am	12:30pm	64 minutes
PERIOD 4	12:30pm	1:34pm	64 minutes
BREAK TWO	1:34pm	1:59pm	28 minutes
WARNING BELL: MOVE TO P5	1:59pm	2:02pm	3 minutes
PERIOD 5	2:02pm	3:06pm	64 minutes

Act Belong Commit

Busselton SHS is an Act Belong Commit Mentally Healthy School. We are committed to the health and wellbeing of all students.

Our Mentally Healthy Schools Program provides a framework to embed Act Belong Commit within classrooms, the school environment and the whole school community. The aim is to boost the mental health and wellbeing of students and staff and prevent the onset of mental health problems.

Some of the Act Belong Commit events, clubs and activities that BSHS are involved with include:

- Beach Carnivals
- Harmony Day
- REAL Excursions
- Geographe Bay Z Club
- Library activities/games
- Honeybee (LGBTQI+) Club
- Year 7/8 Lightning Carnival
- RU OK Day
- Waalitj Kaaditjin Academy
- Geographe Bay Music
- Protective Behaviours courses including Sista Circle and Mindful Mates

If you would like more information about any of the above projects, please ask at Student Services.



Mentally Healthy WA

Positive Behaviour Support

Busselton SHS provides a safe, supportive and inclusive learning environment by developing positive relationships and ensuring all students feel safe and valued. As a Positive Behaviour Support (PBS) school, students are taught our values of Respect, Empathy, Achievement and Learning (R.E.A.L.).

PBS aims to teach, reward and reinforce students for exhibiting our R.E.A.L. attributes. We maintain that every student has the right to learn and feel safe at school. PBS view inappropriate behaviour the same way that academic problems are viewed: as a skill deficit and as such, we must teach the appropriate skill.

R.E.A.L. Matrix

The R.E.A.L. matrix creates the 'curriculum' and policy for teaching our expected behaviours, what to correct/reward and creates a common language between students and staff. The R.E.A.L. matrix has been a successful program for the school and is the cornerstone to everything we do regarding behaviour.

PBS Lessons

Every Tuesday morning, students are delivered a quick and engaging lesson on one of our school wide expectations. These are created by staff and revolve around current issues, events or reminding students of expected behaviour in the school.

R.E.A.L. Points

R.E.A.L. points are used as our acknowledgement system. We allocate R.E.A.L. points when we see the desired behaviour and use the Compass platform to document. One point equals one expectation from the R.E.A.L. Matrix displayed. There are rewards for:

- Top 5 point earners - a raffle entry to win a voucher at every year group assembly
- Top R.E.A.L. point earners win a prize pack every semester
- Every 100 points earned, an email is sent to parents/carers

It is important that students are regularly acknowledged for good behaviour.



BUSSETON

SENIOR HIGH SCHOOL



WHERE?

All Settings

- Communicate using appropriate language
- Listen to and follow staff instructions
- Wear the school uniform
- Care for our environment
- Ensure mobile phones are off and away all day
- Represent our school with pride

Classroom

- Put our hand up to ask questions
- Use equipment appropriately
- Take responsibility for our own actions

Self

- Treat ourselves and others with kindness
- Build positive relationships
- Accept and support diversity
- Honour all our cultural connections
- Utilise online platforms in a positive manner

Showing RESPECT we

Having EMPATHY we

Striving to ACHIEVE we

Endeavouring to LEARN we

- Participate in all activities to the best of your abilities
- Learn from our mistakes
- Actively problem solve
- Keep working when things are challenging

- Support and include others
- Consider others well-being
- Resolve conflict positively
- Display good sportsmanship

- Arrive on time
- Use entrance and exit procedures
- Transition quickly and quietly
- Ask for help when we need it
- Understand it's okay to get things wrong

- Ask and accept feedback to improve
- Stay on task
- Complete our work
- Understand our lesson objective

- Accept and understand differences
- Acknowledge and accept appropriate feedback
- Collaborate in activities and group work
- Support the learning of others

- Take pride in our work
- Are prepared and equipped for class
- Work for the whole lesson
- Are engaged in class activities
- Are prepared to respond

- Use character strengths
- Are resilient, persevere and challenge ourselves
- Strive to reach our goals

- Use a growth mindset
- Seek help when needed
- Understand how to support ourselves and others
- Develop healthy habits

Student Attendance

Attending school every day ensures your child keeps progressing in their learning.

Regular attendance allows your child to build upon and practice their learning. Not attending school will have learning gaps, which impacts on children later in life. Attending school regularly helps students develop confidence, social skills, resilience and teamwork.

The law in Western Australia requires all school-aged children to attend school every day. It is compulsory until the end of the year in which they reach 17 years and 6 months, or they turn 18 years old. Children must be at school every day, unless they are unwell or the Principal is provided with a genuine and acceptable reason. If your child does not want to attend school or refuses, please contact the school immediately. We have qualified and skilled staff to support you in getting your child to school.

Any time away from school will make it harder for your child to build on their learning. Every day attendance is important so that learning is not interrupted and friendships are sustained. There is no safe threshold for absence.

ABSENT AVERAGE DAY PER WEEK	ATTENDANCE RATE	TOTAL AMOUNT OF SCHOOL MISSED BY THE END OF YEAR 12
1 day per week	80% attendance	2 years of school missed
1.5 days per week	70% attendance	3 years of school missed
2 days per week	60% attendance	4 years school missed

Dress Code

Busselton SHS are proud of the identity of our school and its uniform. Our distinctive blue, gold and white are well recognised within the local community and all students are required to wear our uniform with pride.

The Busselton SHS Dress Code Policy meets the requirements of the Department of Education and State Government legislation. The School Dress Code:

- Ensures safety of all students by allowing for easy identification of intruders into the school during school hours
- Sets a clear, acceptable and consistent standard of dress for all students and parents
- Ensures students are safely dressed for specific school activities
- Encourages equity among students
- Prepares students for work, as many workplaces have dress and safety codes

Where to purchase

Uniforms are available to purchase at Uniform Concepts 33 Bussell Highway, West Busselton. For any queries, please contact Uniform Concepts direct on 9270 4663 or busselton@uc.nellgray.com.au

DRESS CODE	ACCEPTABLE	NOT ACCEPTABLE
POLO SHIRTS	-School shirts MUST be worn under school jumpers -School polo only -Sports polo shirt only on sport days	-Polo shirts with non-school logos -T-shirts, tank tops -Long sleeved non-school colour tops
PANTS/SHORTS/SKIRTS	Navy blue (Acceptable length)	-Denim or look alike denim -Stripes on shorts / pants, Board shorts -Black leggings or tights -Leggings/tights are not to be worn on their own
JACKETS	Navy blue and school issue	-Non school colours or checked jackets -Different Logos – Stripes -Adornments/brand names e.g. Nike, Puma
FOOTWEAR	-Enclosed shoes -Appropriate for learning area	-Thongs and sandals -Ugg boots -Slippers -Crocs
HATS/BEANIES	N/A	Not allowed in classrooms

Mobile Device Policy

While discouraged, students can have a mobile phone during school hours. However, the device must be turned off and out of sight during the school day.

A mobile device includes:

- Smart watches
- Electronic communication devices
- Listening accessories such as headphones and ear buds

Students who fail to follow the policy will have their phone confiscated. It will be placed in a safe in Student Services for collection at the end of the day. Confiscation a second and every subsequent time means that a parent/carer will be required to collect the mobile device. All communication between parents and students during school hours must go through Student Services.

There are certain exemptions allowable under the policy, for example:

- students to monitor a health condition as part of a school approved documented health care plan
- specific purposes directed by the teacher.



Contributions & Charges

Each year Busselton Senior High School releases the Contributions and Charges booklet. This booklet outlines costs associated with educating our students. Payment of these contributions will significantly assist the quality of education programs delivered. In addition, compulsory charges outside the basic core program may be requested for consumables and additional resources.

The Contributions and Charges are approved by the school board and are available on our website, via email and in paper form two months prior to the commencement of the school year. Payments can be made by any of the following methods below:

Credit Card Payment

Online BPOINT or over the phone on 9751 8900

BPAY

Details listed on student's invoice and statement

Electronic Funds Transfer (EFT)

Payments can be made via EFT into the below account. Please include your child's surname in the reference as this is essential to ensure payment is allocated correctly.

Busselton Senior High School

BSB: 066-508

Account Number: 00900007

Compass

Pay for excursions via the Compass app on your phone or via desktop computer. Please contact Student Services if you require a Compass login and password.

Centrelink Centrepay

Enquire at your local Centrelink

Reference Number: 55069915H

Direct Debit

Complete a Direct Debit Authority Form (available at BSHS Accounts).

QKR

After downloading the app and registering, simply select Busselton Senior High School from 'Nearby Locations' on QKR or type Busselton after tapping the magnifying glass in the top right of the home screen.

If you have any questions regarding your account or payments, please visit our Accounts department.



BUSSELTON

SENIOR HIGH SCHOOL

Address: 136 -156 Bussell Highway, Busselton WA 6280

Telephone: (08) 9751 8900

Email: busselton.shs@education.wa.edu.au

www.busseltonshs.wa.edu.au



Application for Enrolment in a Western Australian Public School (Part A)

You must complete a separate enrolment application for each student. You need to complete an enrolment application form if:

- You are enrolling a child in Kindergarten for the following year.
- You are enrolling a child in Pre-primary for the following year.
- You are enrolling a child in Year 7 at a new school for the following year.
- You are enrolling a child transferring from another school in any year level.

Submitting an application for enrolment does not guarantee you will receive a place at the school. The school will notify you in writing of the outcome of your application.

If you are unable to complete this application form, please contact the school for help.

For more information please visit the Department of Education [website](#).

SCHOOL NAME

School name

PERSONAL DETAILS (Please complete all details below)

Child's surname

Legal surname (if different)

Given names

Date of birth (dd/mm/yy) / / Gender Male Female Not Specified

Parent Surname

Parent First Name Title Mr Mrs Ms Other

Residential Address
(must be completed)

Postcode

Postal Address (if different
from residential address)

Postcode

Telephone (Home)

Telephone (Work)
(If convenient)

Mobile Phone No.

Email

PERSONAL DETAILS (Continued)

Year Level enrolling in

Start date: Beginning of school year 2026

YES

NO

If no, indicate start date / /

If applicable, year level your child is currently enrolled in (e.g. Year 6)

If applicable, name of school at which your child is currently or was last enrolled

Are there any Family Court Orders regarding the day to day or long term care, welfare and development of your child?

YES

NO

Does your child have an Australian Immunisation Register (AIR) Immunisation History Statement?

YES

NO

If your application is accepted, you will be asked to provide an Australian Immunisation Register (AIR) Immunisation History Statement that is not more than two months old.

Are you applying to enrol your child in a specialist program at this school?

YES

NO

Name of specialist program

Will there be any brothers or sisters attending this school?

YES

NO

Name/s and year levels

Is your child currently under suspension from a school?

YES

NO

If yes, name of school

Is your child a temporary resident?

YES

NO

If yes, please indicate:

Date entered Australia if born overseas. / /

Visa Sub Class No.

Visa expiry date / /

Does your child have health or medical condition, disability or additional needs?

YES

NO

This information will assist the school principal in planning to provide the best educational program for your child. Please provide details:

DECLARATION

The information and statements provided in this application for enrolment are true and accurate in relation to:

Name of person enrolling child

Title	Mr	Mrs	Ms	Other
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Relationship to child

(Independent minors and those aged 18 years or older may apply on their own behalf)

Telephone (Home)	Telephone (Work)

Telephone (Work)

Mobile Phone No.

Signature _____ **Date** / /

Date / /

If you are completing this form online and are unable to sign this form please check this box to confirm the above information is true and correct

Note: In the event that statements made in this application later prove to be false or misleading this application may be declined. Information supplied may need to be checked by the school.

DOCUMENTS TO BE PROVIDED

The school will advise you of any additional documentation required.

Checklist: Check the box ☐ to indicate documents you can provide to support this application.

1. Birth Certificate or extract or other identity documents
2. Copies of Family Court or any other court orders (if applicable)
3. Proof of address
4. Information relating to suspensions
5. Information relating to health or medical condition, disability or additional needs (if applicable)
6. If your child is not a permanent resident of Australia, you must provide evidence of current visa subclass and previous visa subclass (if applicable, such as if current visa is a bridging visa)

Please provide any other relevant information.

OFFICE USE ONLY

Documents provided:

- | | | |
|--|-----|----|
| 1. Birth Certificate or extract or other identity documents | YES | NO |
| 2. Copies of Family Court or any other court orders | YES | NO |
| 3. Proof of address | YES | NO |
| 4. Information relating to suspensions | YES | NO |
| 5. Information relating to health or medical condition, disability or additional needs | YES | NO |

Date application received / / **Year Level**

Principal's approval	Application for Enrolment approved	YES	NO
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[illegible]

Signature of principal/delegate	Date	/	/
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Student Enrolment Form (PART B)

The Student Enrolment Form should be completed if you wish to accept an offer of a place at our school. The student's enrolment is complete once this form is submitted to the school with the necessary documentation.

Family details should include the details of the parent/carer residing at the same address as the student. Details relating to parents or other carers not residing with the student may be included in other contact details. You will also need to complete a Student Health Care Summary. Please complete the forms in English. Please contact the school if you require assistance with translation.

Older devices and some smart devices may need Adobe Reader to use this form. A free version of Adobe Reader is available to download via <https://get.adobe.com/reader/>.

SCHOOL NAME

School name

Year Level entering

STUDENT DETAILS

Student surname

Legal surname (if different)

Previous Surname
(if applicable)

1st Name

2nd Name

3rd Name

Preferred Name

Date of birth (dd/mm/yy)

/ /

Gender

Male

Female

Other

Residential Address

Postcode

Telephone (Home)

Car Registration (if applicable)

Student's Religion
(if applicable)

Is the student to be withdrawn from religious instruction or activities?

YES

NO

Who is responsible for payment of Contributions/Fees & Charges?

PG1 (%) _____ PG2 (%) _____ Other (%) _____

STUDENT DETAILS (Continued)

Is the student of Aboriginal or Torres Strait Islander origin?

If yes, please click the below link to enrol in the Waalitj Kaaditjin program:

<https://www.busseltonshs.wa.edu.au/wp-content/uploads/2021/11/Waalitj-Kaaditjin-enrolment-form-2022.pdf>

No Yes, Aboriginal Yes, Torres Strait Islander (TSI) Yes, both Aboriginal and TSI

Does the student speak a language other than English at home?

No, English only Yes, Aboriginal English Yes, other language - please specify

(If more than one language, including an Aboriginal language, indicate the one that is spoken most often)

What was the first language spoken at home?

Does the student mainly speak English at home? YES NO

EVIDENCE OF IMMUNISATION STATUS

The student's Australian Immunisation Register (AIR) Immunisation History Statement shows the immunisation status is:

Up to date Not up to date The student has an Immunisation Certificate issued by the Chief Health Officer

SIBLING DETAILS

Full Name/s of siblings attending this school

Student lives with:

Both Parents

Parent/Carer 1 Name Relationship to student

Parent/Carer 2 Name Relationship to student

Independent minor Name Relationship to student

Adult Student Name Relationship to student

Other, please specify Name Relationship to student

RESIDENCY STATUS

Nationality (optional)

Country of Birth

Is the student an Australian citizen? YES NO

If No, Is the student a permanent resident of Australia? NO YES - If Yes, Visa Sub Class Number

Is the student a temporary resident of Australia? YES NO

If Yes, Date of Arrival in Australia / / Visa Sub Class Number

Visa Expiry Date / /
(if applicable)

PARENT / CARER 1 DETAILS

Title		First Name			
Surname					
Relationship to the student					
Date of birth (dd/mm/yy)		/	/	Gender	Male Female Other
Postal Address (if different from student residential address)					Postcode
Telephone		Mobile Number			
Email Address					

All parents across Australia, no matter which school their child attends, are asked to provide information about their background. Providing this information is voluntary but your information will help the Department of Education ensure that all students are being well served by our public schools.

Does Parent/Carer 1 speak a language other than English at home?

☐ NO, English only ☐ YES, other - please specify
(If more than one language, indicate the one that is spoken most often)

What is the highest year of school Parent/Carer 1 has completed?

☐ Year 12 or equivalent ☐ Year 11 or equivalent
☐ Year 10 or equivalent ☐ Year 9 or equivalent or below
(If you did not attend school, mark 'Year 9 or equivalent or below')

What is the level of the highest qualification Parent/Carer 1 has completed?

☐ Bachelor degree or above ☐ Advanced diploma/Diploma
☐ Certificate I to IV (including trade certificate) ☐ No non-school qualification

What is the occupation group for Parent/Carer 1?

(Refer to Attachment 'Parent Occupation Groupings' for more information regarding the categories)

1. Senior Management in large business organisation, government administration & defence, and qualified professionals
2. Other business managers, arts/media/sportspersons & associate professionals
3. Tradesmen/women, clerks and skilled office, sales & service staff
4. Machine operators, hospitality staff, assistants, labourers and related workers
8. Unemployed, Retired, Student

(If you are not currently in paid work, but have had a job in the last 12 months, please use your last occupation.
If you have not been in paid work in the last 12 month, enter '8'.)

PARENT / CARER 2 DETAILS

Title	First Name
Surname	
Relationship to the student	
Date of birth (dd/mm/yy) / /	Gender Male Female Other
Postal Address (if different from student residential address)	
	Postcode
Telephone	Mobile Number
Email Address	

All parents across Australia, no matter which school their child attends, are asked to provide information about their background. Providing this information is voluntary but your information will help the Department of Education ensure that all students are being well served by our public schools.

Does Parent/Carer 2 speak a language other than English at home?

☐ NO, English only ☐ YES, other - please specify
(If more than one language, indicate the one that is spoken most often)

What is the highest year of school Parent/Carer 2 has completed?

☐ Year 12 or equivalent ☐ Year 11 or equivalent
☐ Year 10 or equivalent ☐ Year 9 or equivalent or below
(If you did not attend school, mark 'Year 9 or equivalent or below')

What is the level of the highest qualification Parent/Carer 2 has completed?

☐ Bachelor degree or above ☐ Advanced diploma/Diploma
☐ Certificate I to IV (including trade certificate) ☐ No non-school qualification

What is the occupation group for Parent/Carer 2?

(Refer to Attachment 'Parent Occupation Groupings' for more information regarding the categories)

1. Senior Management in large business organisation, government administration & defence, and qualified professionals
2. Other business managers, arts/media/sportspersons & associate professionals
3. Tradesmen/women, clerks and skilled office, sales & service staff
4. Machine operators, hospitality staff, assistants, labourers and related workers
8. Unemployed, Retired, Student

(If you are not currently in paid work, but have had a job in the last 12 months, please use your last occupation.
If you have not been in paid work in the last 12 month, enter '8'.)

OTHER FAMILY DETAILS

If applicable, please talk to your school about:

- arrangements for the payment of contributions or charges;
- distribution of information, including student reports and newsletters

OTHER CONTACT DETAILS (People other than Parent/Carer 1 and Parent/Carer 2 who may be contacted in an emergency.)

CONTACT 1:

Title	First Name
Surname	
Relationship to the student	
Postal Address <small>(if different from student residential address)</small>	Postcode
Telephone (Home)	Mobile Number
Email Address	

CONTACT 2:

Title	First Name
Surname	
Relationship to the student	
Postal Address <small>(if different from student residential address)</small>	Postcode
Telephone (Home)	Mobile Number
Email Address	

PREVIOUS SCHOOL

Previous School

If previously enrolled in Home Education, specify the Education Region

DISABILITY

Does the student have a disability?

YES NO

If Yes, please specify

Please tick if you can provide documentation about (The school will request copies of this information)

Autism

Physical Disability

Deaf or Hard of Hearing

Severe Mental Disorder

Global Developmental Delay (prior to age 6)

Specific Speech and/or Language Impairment

Intellectual Disability

Vision Impairment

Other, please specify

CONFIDENTIAL INFORMATION

Is this student subject to any court orders in respect of their care, welfare and development or access restrictions?

YES NO

If YES, please specify and attach supporting documentation.

Does the family or student have a Health Care Card?

YES NO

If Yes, please provide card number

Expiry Date / /

Is this student in the care of Director General of the Department of Communities - Child Protection and Family Support (CPFS)?

NO YES - If YES, please specify the name of the CPFS Case Manager, their CPFS District and their contact phone number.

District

Name

Contact Number

Does the student receive any of the following allowances? (Check the boxes that apply)

Secondary Assistance

Youth Allowance

Assistance for Isolated Children (AIC)

Abstudy

SECTION B

IN THE FOLLOWING TABLE, PLEASE INDICATE YOUR CHILD'S CONDITION(S) WHICH REQUIRE THE SUPPORT OF SCHOOL STAFF.
(In response to the information below, you will be given further forms for specific health conditions to complete)

Health conditions (Check the box that applies)	Will school staff require specific training to support your child?	
Severe Allergy/Anaphylaxis	YES	NO
Minor and Moderate Allergies	YES	NO
Diabetes	YES	NO
Seizures	YES	NO
Asthma	YES	NO
Activities of Daily Living	YES	NO
Other Conditions or Needs (Please specify below)	YES	NO

Has your child's Medical Practitioner provided a health care plan to assist the school to manage the condition?

YES NO - If yes, advise the Principal:

If you have ticked Yes for specific staff training, please discuss the type of training needed with the Principal.

SECTION C - CONSENT FOR PHOTO IDENTIFICATION ON YOUR CHILD'S HEALTH CARE PLAN

If your child has a condition where an emergency may occur, please indicate whether you give consent for staff to place your child's medical details and photo on view to provide immediate identification.

I give permission for my child's medical details and photo to be on view for staff. YES NO

If yes, please attach photo to the relevant health care plan(s).

SECTION D - MEDIC ALERT INFORMATION

Does your child have a Medic Alert bracelet or pendant? YES NO - If yes, provide details below:

Parent/Carer Signature **Date** / /

Parent/Carer Name

If you are completing this form online and are unable to sign this form please check this box to confirm the above information is true and correct. Note: In the event that statements made in this application later prove to be false or misleading this application may be declined. Information supplied may need to be checked by the school.

ON COMPLETION OF THIS FORM, PLEASE REQUEST AND COMPLETE THE RELEVANT HEALTH CARE PLANS.

Note: Where appropriate students should be encouraged to participate in their health care planning.

OFFICE USE ONLY

Does the child have an allergy that needs to be flagged on SIS?	YES	NO	Date	/	/
Have relevant health care plans been issued to the parent?	YES	NO	Date	/	/
Has the Principal been informed if:					
specific training is required to support the student?	YES	NO			
the student's health care information is to be restricted?	YES	NO			
Date Student Health Care Summary was completed and uploaded on SIS:			Date	/	/



PARENTAL CONSENT

SMART RIDER PERMISSION

I have completed an application form for my child to apply for a Student Smartrider Card.

☐ Yes ☐ No

MEDIA CONSENT

Students images and/or their work are often published to recognise excellence or effort and may appear in newspapers, on our website, in newsletters, social media i.e. School Facebook page or on film/video. Their names may also be included (not on social media) but no contact details are provided. Work/images captured by the school will be kept for no longer than is necessary for the purposes outlined above and will be stored and disposed of securely.

☐ Yes I give consent to my child having his/her image and/or work published as described above.
☐ No I do not give consent

INTERNET ACCESS

Student access to the internet is provided in accordance with the School Policy (available from the office or school website). Student access is contingent on abiding by the users' Code of Conduct.

☐ Yes My child has permission to access the internet in accordance with School Policy
☐ No I do not give consent

VIEWING CONSENT

Students often watch videos / DVDs / television documentaries as part of their learning. Almost always these are 'G' rated and don't require consent. Very occasionally something with a 'PG' rating is appropriate for which we would require parental permission.

☐ Yes I consent to my child participating
☐ No I do not give consent

PARENTS AND CITIZENS CONSENT

I give my permission for my details to be passed on the BSHS P&C Association which will enable the school to keep you informed and updated with information.

☐ Yes ☐ No

LOCAL EXCURSIONS

Students occasionally walk within the local area for minor excursions under the supervision of the teacher and attend activities in local parks, nature reserves, another school, city council, library or shopping centre. On all occasions, parents will be notified of the local excursion.

☐ Yes I consent to my child participating
☐ No I do not give consent

NAME AND SIGNATURE OF PERSON GIVING CONSENT

NAME SIGNATURE DATE

STUDENT AGREEMENT

MOBILE PHONE POLICY

I have read Busseilton Senior High Schools Mobile Phone Policy. I agree to abide by this policy.

☐ Yes ☐ No

UNIFORM

All students are expected to wear school uniform as part of the School's Dress Code as endorsed by the School Board.
I agree to meet this expectation

☐ Yes ☐ No

INTERNET

I have read Busseilton Senior High Schools Usage Agreement Policy. I agree to abide by this policy.

☐ Yes ☐ No

NAME AND SIGNATURE OF STUDENT AGREEING

NAME SIGNATURE DATE

ACCEPTABLE USAGE AGREEMENT FOR HIGH SCHOOL STUDENTS YEAR 7-12

If you use the online services of the Department of Education you must agree to the following rules:

- I will not reveal personal information, including names, addresses, photographs, credit card details and telephone numbers of myself or others.
- I will not give anyone my password.
- I will not let others use my online services account unless it is with the teacher's permission.
- I will not access other people's online services accounts.
- I understand that I am responsible for all activity in my online services account.
- I will tell my teacher if I think someone has interfered with or is using my online services account.
- I understand that the school and the Department of Education may monitor any information sent or received and can trace activity to the online services accounts of specific users.
- If I find any information that is inappropriate or makes me feel uncomfortable I will tell a teacher about it. Examples of inappropriate content include violent, racist, sexist, or pornographic materials; other examples are content that is offensive, disturbing or intimidating or that encourages dangerous or illegal activity.
- I will not attempt to access inappropriate material online or try to access websites that have been blocked by the school or the Department of Education.
- I will not use or distribute material from another source unless authorised to do so by the copyright owner.
- I will make sure that any email that I send or any work that I wish to have published is polite, carefully written and well presented.
- I will follow the instructions of teachers and only use online services for purposes which support my learning and educational research.
- I will be courteous and use appropriate language in all web-based communications.
- I will not use the Department's online services for personal gain or illegal activity, to bully, offend or intimidate others or to send inappropriate materials, including software that may damage computers, data or networks.
- I will not damage or disable the computers, computer systems or computer networks of the school, the WA Department of Education or any other organisation.

MOBILE PHONE POLICY

Students should be discouraged from bringing their mobile phones to school, however, if a parent provides their child with a mobile device for safety reasons, they must ensure that the phone is not to be accessed over the school day. Students will have an opportunity to hand their phones in at Student Services on arrival at school and retrieve them as they leave at the end of the day. Phones will be secured in a phone locker for the duration of the day. Students who choose not to take up this opportunity are solely responsible for the security of their phone and accept the risks associated with them being stolen and/or damaged.

PROCEDURES

- * Students must turn their Mobile Phones off or to "aeroplane mode" as soon as they arrive at the School.
- * Students have the opportunity to hand in phones to Student Services on arrival at the School.
- * On leaving at the end of the day, students will report to Student Services and retrieve their phone. Student Services will again assist with this.
- * Any student found acting in breach of these guidelines can expect that a staff member will take possession of the mobile phone and deliver it to the Associate Principal who will issue a *Notice of Inappropriate Mobile Phone Usage* to the parent/caregiver. The mobile phone will be returned when:

FIRST BREACH: The letter is signed by a parent/caregiver and returned to the Associate Principal. The phone will be returned to the student at the end of that day.

SECOND BREACH: A parent is required to come in to the School to collect the mobile phone during the normal business hours of the school.

THIRD BREACH: The student will NOT be able to bring a mobile phone to the School.

- * Students who are repeatedly found to have breached the BSHS Mobile Phone Policy will face further consequences such as detention and loss of privileges and rewards.
- * If a student is found to have breached this policy and subsequently fails to relinquish their mobile phone to a staff member, they will immediately be referred to the relevant Associate Principal.
- * Any student found to use their phone to record, distribute or upload inappropriate images or videos of students, parents or staff on school premises will be suspended.

PRIVACY AND DECLARATION

Please tick to confirm:

I understand:

that the student's enrolment information is confidential and will be kept as required by the Department of Education's record keeping procedures.

that information on the Enrolment Form will be used to meet the Department of Education's reporting requirements to other Government departments or agencies. This includes providing the Department of Health with my child's immunisation status as requested.

I declare:

This is the only enrolment I have made for the student.

I understand that I am required to notify the school as soon as any of the enrolment details for the student change.

I understand that if I provide false or misleading information the student's enrolment may be reconsidered or cancelled.

I have provided all documentation available to me.

Name of person enrolling student

Title

First Name

Surname

Relationship to the student

Signature

Date / /

(Independent minors and those aged 18 years or older may sign on their own behalf)

If you are completing this form online and are unable to sign this form please check this box to confirm the above information is true and correct. Note: In the event that statements made in this application later prove to be false or misleading this application may be declined. Information supplied may need to be checked by the school.

APPROVAL OF PRINCIPAL OR DELEGATE

Principal's approval

Enrolment approved

YES

NO

Signature

Date / /



FORM 1

STUDENT HEALTH CARE SUMMARY

SECTION A

Year	Form	Teacher
Student's name		
Date of birth (dd/mm/yy)	/	/
Gender	Male	Female
Not Specified		
Address		
Postcode		

FAMILY CONTACT DETAILS

Name	
Relationship to student	
Address	
Postcode	
Telephone (Home)	Telephone (Work)
Telephone (Mobile)	
Name	
Relationship to student	
Address	
Postcode	
Telephone (Home)	Telephone (Work)
Telephone (Mobile)	

MEDICAL DETAILS

Medical practice

Doctor 1

Telephone

Doctor 2

Telephone

Do you have ambulance insurance? YES NO - If yes, specify insurance provider:

If there is a medical emergency, parents/carers are expected to meet the cost of an ambulance.

List any essential information that could affect your child in an emergency e.g. allergy to penicillin.

Medicare Card number

Medicare Card Individual
Reference Number (IRN)

Expiry date (dd/mm/yy) / /

ADMINISTRATION OF MEDICATION

Written authorisation must be provided for staff to administer any form of medication at school.

Long term medication – Complete the *Medication* section of the relevant health care plan – see below.

Short term medication – Request an *Administration of Medication* form to complete and return to the Principal or class teacher.

Note: All medication required must be supplied by parents/carers.

INFORMED CONSENT

Your child's health care information will be shared with staff on a need to know basis unless otherwise stated.

Do you give permission for the school to share your child's health care information? YES NO

Note: If your child is enrolled in a TAFE, PEAC or an alternative education program, this includes the transfer of their health care information to the principal or manager of that program.

If no, and the information is to be restricted, who can be informed of your child's health care information?

Does your child have one or more health condition(s) that will require support from school staff? (Check the box that applies)

NO - Sign below and return *Section A* of this form to the school office. If your child's requirements change, please notify the school.

Signature

Date / /

If you are completing this form online and are unable to sign this form please check this box to confirm the above information is true and correct. Note: In the event that statements made in this application later prove to be false or misleading this application may be declined. Information supplied may need to be checked by the school.

YES - Complete the remainder of this form and return to the school office. You will be given additional forms to complete.

List your child's health condition(s)

OFFICE USE ONLY

Student's official documentation all sighted		Date	/	/	YES	NO
Birth certificate	Passport	Visa document/s				
Other, please specify						
Year/Form/Class				House Faction		
Student's Residency status		Australian citizen		Permanent resident	Temporary resident	
International Fee Paying				YES	NO	
Entry Date		/	/	Previous School		
LOTE Stage		Records received			YES	NO
Contributions/Charges Billing		PG1 (%)		PG2 (%)	Other (%)	
School records (including reports, to be sent to)		PG1	PG2	Other		
AIR Immunisation History Statement provided				YES	NO	
Date of issue		/	/	Immunisation status is	Up to date	Not up to date
Date AIR sighted		/	/			
If not up to date, additional request/s for documentation on date/s:						
Immunisation Certificate issued by the Chief Health Officer					YES	NO
Kindergarten eligibility for immunisation exemption:				Code		
Enrolment approved by Principal		YES	Date	/	/	NO
Entered on School Information system by				Date	/	/
Student leaves school (Date)		/	/	Advice of Transfer (Date)	/	/
Destination						
Records received from transferring school		YES	NO	Date	/	/

Relates to questions in Parent/Carer 1 and Parent/Carer 2 sections in this form

GROUP 1	GROUP 2	GROUP 3	GROUP 4
Senior management in large business organisation government administration & defence, and qualified professionals	Other business managers, arts/media/sportspersons and associate professionals	Tradesmen/women, clerks and skilled office, sales and service staff	Machine operators, hospitality staff, assistants, labourers and related workers
<p>Senior executive/ manager / department head in industry, commerce, media or other large organisation.</p> <p>Public service manager (section head or above), regional director, health/ education/police/ fire services administrator.</p> <p>Other administrator [school Principal, faculty head/dean, library/museum/gallery director, research facility director].</p> <p>Defence Forces Commissioned Officer.</p> <p>Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.</p> <p>Health, Education, Law, Social Welfare, Engineering, Science, Computing professional.</p> <p>Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer].</p> <p>Air/sea transport [aircraft/ships captain/officer/ pilot, flight officer, flying instructor, air traffic controller].</p>	<p>Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.</p> <p>Specialist manager [finance/ engineering/production/ personnel/ industrial relations/ sales/marketing].</p> <p>Financial services manager [bank branch manager, finance/ investment/insurance broker, credit/loans officer].</p> <p>Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency].</p> <p>Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author]. or media presenter, photographer, designer, illustrator, proof reader, sportsman/ woman, coach, trainer, sports official].</p> <p>Associate professionals generally have diploma/technical qualifications and support managers and professionals.</p> <p>Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional.</p> <p>Business/administration [recruitment/employment/ industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager].</p> <p>Defence Forces senior Non-Commissioned Officer.</p>	<p>Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/ women are included in this group.</p> <p>Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/ filing clerk, betting clerk, stores/ inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent/customer services clerk, admissions clerk].</p> <p>Skilled office, sales and service staff</p> <p>Office [secretary, personal assistant, desktop publishing operator, switchboard operator].</p> <p>Sales [company sales representative, auctioneer, insurance agent/ assessor/loss adjuster, market researcher].</p> <p>Service [aged/disabled/refuge/ child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/ supervisor].</p>	<p>Drivers, mobile plant, production/ processing machinery and other machinery operators Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper].</p> <p>Office assistants, sales assistants and other assistants</p> <p>Office [typist, word processing/ data entry/business machine operator, receptionist, office assistant].</p> <p>Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker].</p> <p>Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant].</p> <p>Labourers and related workers</p> <p>Defence Forces ranks below senior NCO not included in other groups.</p> <p>Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand].</p> <p>Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].</p>

These categories have been determined nationally and are designed as broad occupational groupings. All Australian states and territories use the same categories.



Geographe Bay
music



2026 GBM INFORMATION BOOKLET

SUMMARY OF CONTENTS

This Information Booklet has been prepared for parents and students who are interested in knowing more about the Geographe Bay Music Programme.

This specialist programme is made up of students from both [Busselton Senior High School](#) and [Cape Naturaliste College](#) as well as students from our feeder Primary Schools— Busselton, Dunsborough, Geographe, Vasse & West Busselton Primary Schools.

The GBM Programme is an exciting opportunity for students to engage with music and benefit from the discipline, resilience, etiquette, and commitment required to produce music of a high standard.

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We would be excited to have your child join our programme but there are a few non-negotiables to consider and discuss before applying for a position. These are: *Students must:*

- Commit to the programme until the end of Year 10
- Have enough time to practice for 20-30 minutes, at least 5 days a week
- **In High School, select Classroom Music as an elective** each semester until the end of Year 10
- Participate in an ensemble when they are ready
(there are a variety available depending on the instrument selected)
- Provide own instrument for Classical Guitar, Contemporary Guitar, Bass Guitar
- Pay the required hire fees of \$110 per year. Some brass instruments can be hired for the duration of learning. Woodwind, trumpet and trombone instruments may only be hired for the first year of learning, then you must provide your own.
- Remain on the same instrument (it is highly unlikely a student will be given permission to change from one instrument to another when they get to high school—this is in accordance with IMSS regulations)





INSTRUMENT SELECTION

Instrumental Music Schools Services (IMSS) provides an instrumental programme to all of the schools involved in GBM. They offer tuition in numerous woodwind, brass, percussion and guitar instruments.

In order to participate in this programme, students will complete a music aptitude test before being offered a place. This test will happen in Year 4 and for interested students upon entry to Year 7. If successful, students will be offered a place to learn an instrument.

Instruments offered in Primary school (3-5 students per instrument) are:

Woodwind – Flute and Clarinet

Brass – Trumpet, Trombone, French Horn and Baritone.

Guitar - Classical Guitar (Vasse PS and Dunsborough PS only)

Instruments offered to beginners in Year 7 at each high school are:

Woodwind – Saxophone (3 students)

Percussion (2 students) (incorporates all concert band instruments – please note this is not a rock drumming course)

Guitar – Contemporary Guitar (5 students) and Bass Guitar (2 students)

Brass – Brass instruments such as the Tuba (5 students) and French Horn (3 students)

Beginner classes for Year 7 are not available to students who are currently in the IMSS programme or those who have already withdrawn from the IMSS programme in primary school. The Year 7 entry to the IMSS programme is an opportunity for students who missed out in the initial intake or who have waited to learn an instrument that was not offered in primary school.

TOURS, EXCURSIONS & PERFORMANCES

There are a number of events throughout the year where students have to perform. Some of these will be school-based, such as Graduations and end of Semester Concerts. Others will be outside of school grounds, such as festivals and community performances.

Some years there may also be camps or tours (interstate or overseas). These are subject to approval from the Schools and the Department of Education. They are only available to students who are capable of playing the music involved, and who have shown excellent behaviour in all aspects of their school life.

EXPECTATIONS

Once involved in the GBM Programme, students are expected to be committed as a full team member until the end of Year 10. **Class Music is also a requirement of the IMSS Programme. Students are not entitled to instrumental lessons unless they commit to Class Music when they reach High School and select it as an elective each semester.**

Students will be invited to attend ensemble rehearsal when they have the required skill level. After-hours rehearsals form a part of the school day for ensemble members and teachers have a duty of care during this time. An attendance roll is taken and follow-up communication to parents may be made if a written explanation is not received by the next rehearsal. Written explanations are required where full rehearsal or part rehearsal attendance is not possible. The beginning of the rehearsal is paramount to excellent performance and punctuality is an expectation of all players. Students who arrive late are also a disruption to the rehearsal.

AIMS:

The Geographe Bay Music programme aims to:

- Build upon the objectives of the instrumental music programme
- Provide a recreational skill, which develops a balanced life
- Help develop skills to allow students to work collaboratively towards common goals, supporting each other with respect, empathy, and a focus on achievement and learning.
- Provide a medium through which the student can experiment with the freedom of music and yet benefit from the discipline, resilience, etiquette and commitment required to produce music of a high standard
- Develop aesthetic sensitivity in students
- Provide a springboard for the development of all ensemble and performance skills to enable the best possible education foundation prior to entrance into more advanced groups and community ensembles.



BEHAVIOUR & ETIQUETTE

Lessons and ensemble rehearsals are a time when the home practice that has been done by students is brought together and ensemble skills are developed. There is a very limited time each week when these can occur so it is vital that the following conditions are observed:

- Be punctual to lessons and rehearsals.
- Arrange an alternative time if you know you can't attend a lesson. Do this in advance, so that teachers have time to reschedule.
- Be organised by bringing all equipment to your lesson (instrument, music and practice journal) and rehearsals
- Behave appropriately.
- Be supportive of the other members of your group.
- Be respectful of all equipment.
- Help to set up and pack up at rehearsals, lessons and events.

UNIFORMS

We have our own Polo shirt at Geographe Bay Music. This is accepted at both Cape Naturaliste College and Busselton Senior High School as School Uniform. A polo shirt will not be required until later in the year, usually at the Sundowner/ Junior Concert.



PRACTICE & ATTENDANCE

It is essential all students attend Band Rehearsal every week. Practise is an essential part of our GBM Music Programme. Students need to commit to practising their Instrumental and Band music on a regular basis (approx. 5-6 days a week) in addition to Band Rehearsal.

Regular practise allows students to build upon their skills and consolidate what they have been taught. Students who don't practise during the week fall behind in the pieces for their lesson and band, which impacts themselves and other students.

Practising regularly helps students develop confidence, social skills, resilience and makes them proud to be a part of a team.

CONTACT INFORMATION

GBM: Head of GBM — Brad Oversby
Email: Brad.Oversby@education.wa.edu.au

BSHS: 9751 8900
136-156 Bussell Hwy
BUSSELTON WA 6280

CNC: 9746 3500
30 Yebble Drive
VASSE WA 6280

REHEARSAL TIMES

Once students have reached a certain level of skill in their instrument, they will be invited to join one of our GBM Bands. Only then will students be required to attend the relevant Rehearsal.

Rehearsals are a compulsory part of being in the instrumental music programme.

Rehearsal times are as follows for 2025 and may be subject to change:

Tuesday: 7.30am — 8.30am — **GBM Jazz Band 1** at BSHS
7.30am — 8.30am — **GBM Contemporary Guitar Ensemble** BSHS
7.30am — 8.30am — **GBM Classical Guitar Ensemble** at CNC
(Note: this ensemble is only available for CNC students)

Wednesday: 7.30am — 8.30am — **GBM Junior Concert Band** at CNC
7.30am — 8.30am — **GBM Jazz Band 2** at CNC
3.10pm — 4.30pm — **GBM Senior Concert Band** at CNC

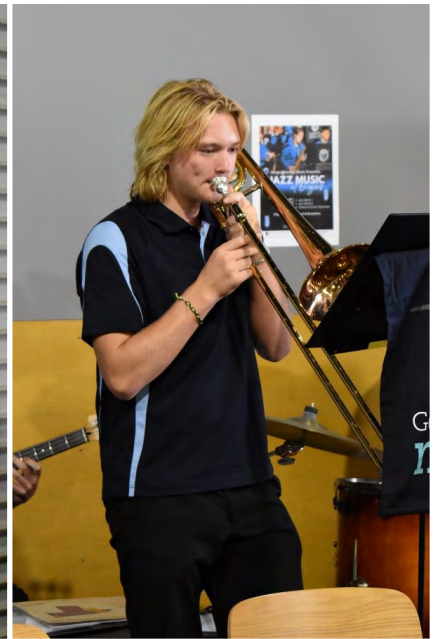
Thursday: 7.30am — 8.30am — **GBM Intermediate Concert Band** at BSHS

ANNUAL FEES/HIRE FEES

It is essential students are equipped with the correct instrument. It is the responsibility of the parent/guardian to acquire an instrument before resuming the programme. If assistance is required with instrument selection, the Instrumental teacher will be available to help.

If a student is given the option to hire an instrument, (available for certain instruments only), there will be a \$110 per year Hire Fee applicable and charged to the students account at the corresponding school. There will also be tutor and music books to acquire, as well as necessary accessories (eg- reeds, cleaners, polishing cloths) depending on the instrument being studied. This hire fee must be paid before the student can take the instrument home.





GBM SUPPORT GROUP (GBMSG)

Welcome to the [Geographe Bay Music Support Group](#)

We are a committee formed by the parents of both [Busselton Senior High School](#) and [Cape Naturaliste College](#) students. This group is a combined sub-committee of BSHS and CNC P&C committees.

Our purpose is to assist the music department by helping at music events and fundraising for the program via sales of sausage sizzles, raffles and refreshments. Once a year we usually have a big fundraising event such as a Fete or Quiz night. All funds raised go towards supporting the GBM music department to continue to provide resources. GBMSG provides funds to offset transport and competition costs. These activities directly benefit our music students and their families.

[Blazers:](#)

When your child is invited into Senior Concert Band, they will require to be fitted and sized for a blazer and tie. GBMSG has purchased these and oversees the fitting process. This blazer is allocated solely to that student and kept in the music department until required for a performance.

[Meetings:](#)

You are welcome to attend our meetings, these are generally held once a term, it is not necessary to hold a position to attend or to participate during events. We welcome queries and our best contact is via the email below, to which all of our position bearers have access.

geographebaymusicsg@gmail.com

[Facebook:](#)

The GBMSG Facebook group is a private group and is a terrific hub of helpful information, you can find reminders, ask questions and view photos and footage of performances. Reminders for upcoming events and requests for volunteers are also posted here.

We welcome you to our music community!

Warm regards
Geographe Bay Music Support Group Committee





YEAR 7 2026 MUSIC APPLICATION FORM

NAME OF STUDENT: _____

CURRENT SCHOOL ATTENDING: _____

SCHOOL ENROLLING INTO FOR 2026: Busselton Senior High School

1. All students in Year 7 will complete a unit of Class Music as a part of the “taster” programme. If your child is not currently in the GBM IMSS programme at primary school but they would like to start learning an instrument in Year 7, then please tick the relevant box below.

☐

Option 1
No Instrumental Music please



Go no further

☐

Option 2
Already in the GBM IMSS programme in primary school.



Go no further

☐

Option 3
Commence Instrumental Music in Year 7



Go to Q2

(Not available to students currently or previously in IMSS programme)

2. Please complete the following section as appropriate:

☐

I would like my child to begin a musical instrument through the Instrumental Music Program in Year 7.

(Please note positions are subject to test results and availability of instruments)

PLEASE DISCUSS WITH YOUR CHILD BEFORE COMPLETING THIS SECTION
PLEASE NUMBER (DON'T TICK) ONLY THE INSTRUMENTS YOU ARE INTERESTED IN
LEARNING IN ORDER OF PREFERENCE (subject to availability and allocations):

Percussion _____

Trombone _____

Euphonium _____

Saxophone _____

Tuba _____

French Horn _____


Bass Guitar _____

Contemporary Guitar _____

Parent/Guardian Signature: _____ Student Signature: _____

Parent/Guardian Name: _____ Phone: _____

Parent/Guardian Email: _____



Support Agencies for Parents of Teenagers

BEHAVIOUR/PARENT CHILD RELATIONSHIPS/CONFLICT RESOLUTION

Accordwest Reconnect Program

A: 89 Duchess Street Busselton WA 6280
E: clientservices@accordwest.com.au
T: 1800 115 799

Relationships Australia 4families Program

A: 93 Duchess Street Busselton WA 6280
T: (08) 6164 0600

DRUG AND ALCOHOL

If you need help with your child's drug use there are two organisations that offer drug counselling:

Accordwest Substance Program

T: (08) 9729 9000

St John of God South West Community Alcohol and Drug Service (SWCADS)

A: 109 Beach Road Bunbury WA 6231
E: admin.swcads@sjog.org.au
T: (08) 9729 6700

Alcohol and Drug Support Service

T: (08) 1800 198 024

Parent and Family Drug Support Line

T: (08) 1800 653 203

www.drugaware.com.au

MENTAL HEALTH

In an emergency, attend the Emergency Department at Busselton Hospital.

It is always best to go to your GP first. They may then refer your child to the hospital-based Child and Adolescent Mental Health Service (CAMHS) or to a private psychologist under the Medicare scheme. Your GP can rule out any physical health problem that may be affecting your child's mental wellbeing. You can also self-refer to CAMHS.

You do not need a referral to see a private psychologist or counsellor but you will have to pay around \$250 in most cases. Your GP can organise a mental health plan where this fee will be subsidised by Medicare but you may still pay a gap of over \$100.

Some free or income assessed organisations include:

South West Counselling

A: 122 Adelaide Street Busselton WA 6280
E: admin@swcounselling.org.au
T: (08) 9754 2052

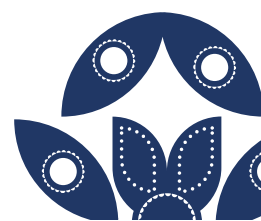
Waratah (Sexual assault/violence)

T: (08) 9791 2884

Headspace Busselton

A: 7 Harris Road Busselton WA 6280
E: info@headspacebunbury.org.au
T: (08) 6164 0680

The information provided is accurate as at the time of printing and intended as a guide only. Information provided is based on locally available services and is not intended to imply that these are the only agencies for you to engage with. Please refer to your GP or contract your School Nurse if you require any further assistance.





LAMP BUSSELTON

Room 226 Program

Room 226 is a centre designed for young people between the ages of 14 - 20 years old. LAMP's mission is to promote wellbeing and independence of people with mental illnesses. Activities provided at Room 226 include music lessons, full gym access, access to gaming stations and outdoor activities.

A: 226 Bussell Highway Busselton WA 6280

E: admin@lampinc.org.au

T: (08) 9754 1836

SCHOOL PSYCHOLOGIST

The school has a Psychologist at the school on Wednesday - Friday. Parent may seek a referral from the Deputy Principals or the School Nurse.

EDUCATIONAL ASSESSMENTS

These are able to be completed by most Psychologists including the School Psychologist. Private fees may apply.

WEBSITES

There are many useful websites for young people to access. Evidence based ones include:

- www.kidshelpline.com.au
- www.freedom.org.au
- www.reachout.com
- www.brave4you.psy.uq.edu.au
- www.tuneinnotout.com
- www.beyondblue.org.au
- www.headspace.org.au

24 HOUR HELPLINES

Rural Link

T: 1800 552 002

Kids Helpline

T: 1800 551 800





SmartRider
A smarter kind of ticket

Dear Parents/Caregivers

STUDENT SMARTRIDER CARDS

Parent/Caregivers should be aware that students will require a **Student SmartRider Card** in order to access concession travel on Transperth, bus rail and ferry services along with Transwa country road and rail services.

In order to issue the SmartRider Card, Busselton Senior High School requires Parent/Caregiver consent to release student details (name, date of birth, address, Curriculum Council or student number, including a photograph) to the Public Transport Authority (PTA). This is for the purpose of registering students for concession travel. Only students who provide Parent/Caregiver permission for the release of these details will be issued with a card through their school.

The PTA must comply with the privacy requirements for the Public Sector and as such, will only be using information provided by the school for the issuance of the Student SmartRider Concession Card.

If you would like your child to be issued with a Student SmartRider Card free of charge through Busselton Senior High School, please complete and sign the Parent/Caregiver Consent Form below.

Please note, replacement cards may be ordered and will incur a \$5.00 fee.

Yours sincerely

Jennifer McMahon

Principal

Busselton Senior High School

*P.S. For queries regarding the 'Orange' school bus service **only**, please go to the following website: www.schoolbuses.wa.gov.au or email schoolbus@pta.wa.gov.au*

Parent/Legal Guardian Consent for Release of Student Details

I/ _____ (given name) _____ (family name) give

Permission for _____ (student's full name) details to

be released to the PTA for the purpose of issuing a Student SmartRider card.

Signature _____ Date _____