



GENERAL INFORMATION

The State Government through the Western Australian Department of Education provides an allowance to assist eligible families with secondary schooling costs. The ABSTUDY Supplement Allowance is available to valid Services Australia (Centrelink) card holders, this funding supplements the Centrelink ABSTUDY Fees Allowance payment.

Parents/guardians must apply for the Secondary Assistance Scheme (SAS) each school year (annually) – applications do not carry forward to future years.

To be eligible for the supplement allowance, the parent/guardian must hold a Centrelink or Veterans' Affairs card that represents a statement of income for the family. Furthermore, the school or parent must have received the School Fee Allowance of \$78 or \$156 from the Centrelink as part of the student's ABSTUDY School Fees Allowance.

The Department of Education ABSTUDY Supplement Allowance consists of \$79 Education Program Allowance paid directly to the school.

Please note that the Secondary Assistance Scheme cannot be claimed as well as this allowance.

Application is made by the parent or guardian for student(s) enrolled in Years 7–12, studying a full time secondary course at a Western Australian public school.

ELIGIBILITY CRITERIA

Parent or Guardian must hold one of the following cards:

- Centrelink Health Care Card
- Centrelink Pensioner Concession Card
- Veterans' Affairs Pensioner Concession Card

The only Veterans' Affairs Card that meets the criteria is a blue card that is issued annually and expires in December each year. This card is income means tested.

The parent/guardian must be the holder of a card that is valid some time during first term. Students must be listed on claimant's card (except for some year 11 and 12 students, or in cases of disability/health reasons). In this instance, the school must sight both concession cards. The only exception to this is when a student holds a health care card in their name and is declared independent by the Centrelink (e.g. living away from home). In this instance, a letter of confirmation from Centrelink needs to accompany the application. The concession card must not be expired when applying for SAS.

The allowance is paid up to and including the year the student turns 18 years of age. i.e. students born in 2005 or before are ineligible in 2024.

APPLICATION FORMS

Application forms should not be altered and are to be completed at the school or emailed during Term 1 only. If completing an application via email and/or signing the application electronically, applicants must also email a copy of both sides of the application concession card with the application to the school. If the form is completed prior to the commencement of Term 1 the school must complete the enrolment confirmation section to confirm attendance. (Forms dated by the school prior to Term 1, 2024 will not be accepted). Please ensure you keep a photocopy of the signed form for school records.

Personal information collected will only be used for the purpose of managing the Secondary Assistance Scheme. The Department will not disclose your personal information for any other reason.

LATE APPLICATIONS

Late applications will only be accepted in extenuating circumstances and must be accompanied with a written explanation.

Eligible interstate or overseas students who are enrolled after first term may apply for the allowance. Date of enrolment must be noted on the application.

CONTRIBUTIONS AND CHARGES

Schools will receive the ABSTUDY Supplement Allowance of \$79 for Secondary Assistance recipients. This will be applied towards education program charges in the first instance, with any residual to be applied to the voluntary contribution (for years 7 to 10) or as negotiated with the parent/guardian (for Years 11 to 12).

PROCESSING OF PAYMENTS

Once the application form is completed by the parent/guardian, the school will witness the application and submit to the Financial Planning and Resourcing Directorate for processing via:

- electronic file (via email) whilst retaining the original application form at the school
- or
- posting the original application forms retaining a photocopy for the school records.

If you change any of your details supplied on the application form, please notify us as soon as possible on 9264 4516.

FURTHER INFORMATION

Financial Planning and Resourcing Directorate Department of Education
151 Royal Street
EAST PERTH WA 6004

Telephone: (08) 9264 4516

E-mail: student.allowances@education.wa.edu.au



Department of
Education

2024 ABSTUDY SUPPLEMENT ALLOWANCE YEARS 7 – 12

ASA

\$79 Education Program Allowance Paid to school

APPLICATIONS CLOSE

**THURSDAY
28 MARCH 2024**

- Valid to claim with Parent/Guardian card only. Student cannot claim with own card if living with parents(s).
- To be eligible, parent/school must have received \$78 or \$156 ABSTUDY from Centrelink.
- Not eligible if student born in 2005 or before.
- If living as an independent student, letter of proof from Centrelink must be provided.
- Please retain a copy of the application form at the school.
- The Education Program Allowance (EPA) of \$79 for students will be paid to the school and will be applied towards education program charges in the first instance

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|---|--|--|---|
| SCHOOL NAME <i>(Please use school stamp)</i> | | SCHOOL CODE | |
| | | | |
| CONCESSION CARD PARENT/GUARDIAN INFORMATION | | | |
| LAST NAME – as per concession card | | FIRST NAME – as per concession card | |
| STREET ADDRESS (EG 15 Jones Road) | | SUBURB | POSTCODE |
| CONTACT PHONE No. | | E-MAIL | |
| CONCESSION CARD PARENT/GUARDIAN DETAILS | | | |
| <input type="checkbox"/> Centrelink Health Care Card (Family Card only NOT Student card) | <input type="checkbox"/> Centrelink Pensioner Concession Card | <input type="checkbox"/> Veterans' Affairs Pensioner Card (Blue card only – expires Dec 2024) | |
| CARD No. (CRN OF PARENT/GUARDIAN): <i>(as per Centrelink Card)</i> | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> | | |
| CARD START DATE | <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | CARD EXPIRY DATE: | <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| STUDENT DETAILS <i>(as listed on parent concession card)</i> | | <input type="checkbox"/> INDEPENDENT STUDENT <i>(Attach letter from Centrelink)</i> | |
| LAST NAME | FIRST NAME | DATE OF BIRTH | YEAR LEVEL |
| | | | |
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| PARENT/GUARDIAN DECLARATION | | | |
| <ul style="list-style-type: none"> • I have not claimed nor do I intend to claim 2024 Secondary Assistance Scheme payment for any of these children. • I have not claimed this allowance for any of these children at another school in Western Australia in 2024. • I authorise Centrelink to verify my current benefit status and other pertinent details to gain this entitlement. <p>I DECLARE THE ABOVE TO BE TRUE AND CORRECT AND AM AWARE THAT IT IS AN OFFENCE TO PROVIDE FALSE OR MISLEADING INFORMATION</p> | | | |
| PARENT/GUARDIAN SIGNATURE: _____ | | DATE: _____ | |
| <input type="checkbox"/> If you are completing this form electronically and are unable to sign this form please check this box to confirm the above information is true and correct. <small>If statements made in this application later prove to be false or misleading this application may be declined. Information supplied will be checked by the school.</small> | | | |
| WITNESS DECLARATION <i>(Concession card and application must be sighted and witnessed at attending school by a Department Officer)</i> | | | |
| I have sighted the claimant's card and confirm the details provided are correct. | | | |
| PRINT NAME OF WITNESS | WITNESS SIGNATURE | POSITION HELD | DATE |
| | | | |
| If the form is completed and dated prior to the start of Term 1 complete the commencement confirmation below (tick box and current date). | | | |
| <input type="checkbox"/> I confirm that the above student(s) has/have commenced at this school in Term 1, 2024 DATE: _____ | | | |