



Voluntary Contributions & Compulsory Charges HANDBOOK 2023



BUSSETTON
SENIOR HIGH SCHOOL

RESPECT • EMPATHY • ACHIEVE • LEARN

TABLE OF CONTENTS

INTRODUCTION	3
CONTRIBUTIONS & CHARGES	4
OUTSTANDING BALANCES & PERSONAL ITEMS LIST	5
YEAR 7, 8 & 9 VOLUNTARY CONTRIBUTIONS & CHARGES	6
YEAR 10 VOLUNTARY CONTRIBUTIONS & CHARGES	7
YEAR 7-10 OTHER OPTIONAL CHARGES	8
YEAR 11 & 12 OTHER OPTIONAL COSTS	9
YEAR 11 CHARGES	10
YEAR 12 CHARGES	11
VET QUALIFICATION CHARGES	12
PAYMENT OPTIONS	13
SECONDARY ASSISTANCE SCHEME	14
WHERE TO BUY SCHOOL UNIFORMS	15
UNIFORM DRESS CODE	16
SMARTRIDER CARD	17

BUSSELTON SENIOR HIGH SCHOOL

VOLUNTARY CONTRIBUTIONS AND CHARGES FOR 2023

The following information is provided in the hope of making the school charges and contributions structure clear for parents. We wish to assure parents that our efforts have been directed towards keeping the costs as low and as equitable as possible. Year 11 and 12 courses are considered post-compulsory as students can choose to attend TAFE, obtain employment or apprenticeships, and therefore all charges are **compulsory** under the School Education Act 1999 and the School Education Regulations 2000.

Information on maximum costs for other optional activities such as excursions, camps, etc. that students may participate in has also been provided.



CONTRIBUTIONS & CHARGES

There are three parts to the financial requests.

Voluntary Contributions Years 7-10:

The School requests a voluntary contribution of **\$235.00** for each student towards the cost of materials, textbooks, workbooks, photocopy materials, materials for art and crafts, design and technology, science activities, cooking ingredients etc.. Payment of contributions will significantly assist with the quality of educational programs delivered. Additional compulsory charges outside the basic core program may be requested for consumables and additional resources.

Charges:

Year 7, 8, 9 & 10 Elective Courses may attract a compulsory charge. **Year 11 & 12** are considered post-compulsory and therefore all charges are considered **compulsory** under the School Education Act 1999 and the School Education Regulations 2000. Whilst there is no maximum charge, the school will endeavour to keep costs to a minimum. **We reserve the right to place students into a lower cost option if the charges are not paid. This will be reviewed by week 5 of term 2 2023.** The school may also request a **50%** confirmation charge for year 11 and 12 students to confirm their place in their course of preference for the following year if a high cost option has been chosen.

Optional activities - any course where there is a high cost associated with their provision – e.g. excursions, camps, specific higher cost materials, competitions, outdoor education, etc.

Other optional school-based activities address broad learning outcomes and for which there is a high cost – e.g. school social events, excursions, camps, carnivals, etc. A maximum cost for these has been listed, and parents only pay if students take part. These costs will be collected throughout the year as the activities arise.

Additional Voluntary Approved Requests:

The following voluntary donations also appear on student Contributions and Charges Sheets:

P & C Contribution – The Busselton Senior High School P & C earnestly seeks your continued support for 2023 by requesting a contribution of \$10.00 per student. Membership of the P & C Association is \$1.00 per family and is payable at the Meeting's. **P & C** meetings are generally held on the 3rd Monday of each month during school terms, all parents are welcome to attend.

Information Technology - The School provides laptops and desktop computers in designated classrooms throughout the school to ensure all students have access to current technologies. A voluntary request of \$30.00 per student is sought.

School Environment – \$25.00 per student environment fund enables the school to directly improve the environment for our students, in past years the funds have been used to purchase shade sails, outdoor seating in the quadrangles and bus area.

Library - The Library contribution of \$15.00 per student assists in the purchase and provision of resources for all students to use and borrow.

Other Optional Cost:

Student Printer Credits - This cost is designed to ensure the use of printers in the school is carefully managed, and to encourage students to use print resources wisely. Purchasing toner/ink cartridges and paper for the printers used by students. A charge of \$5.00 is applied to all account with additional printer credits available for purchase as required.

Replacement Student ID / Smartrider Card - \$5.00

2022 OUTSTANDING ACCOUNT STATEMENTS

Current students, who have charges outstanding for 2022, will continue to be issued monthly statements. The outstanding charges are compulsory costs for subjects undertaken in 2022 or earlier and will be carried forward to your 2023 account. If charges remain unpaid they may be forwarded to a debt collection agency to collect on the schools' behalf.

Please note that any payments made are applied to outstanding balances first.

If you would like to arrange a payment plan, please contact the school on 9751 8912 and ask to speak with Coral House in Accounts or the Manager Corporate Services.

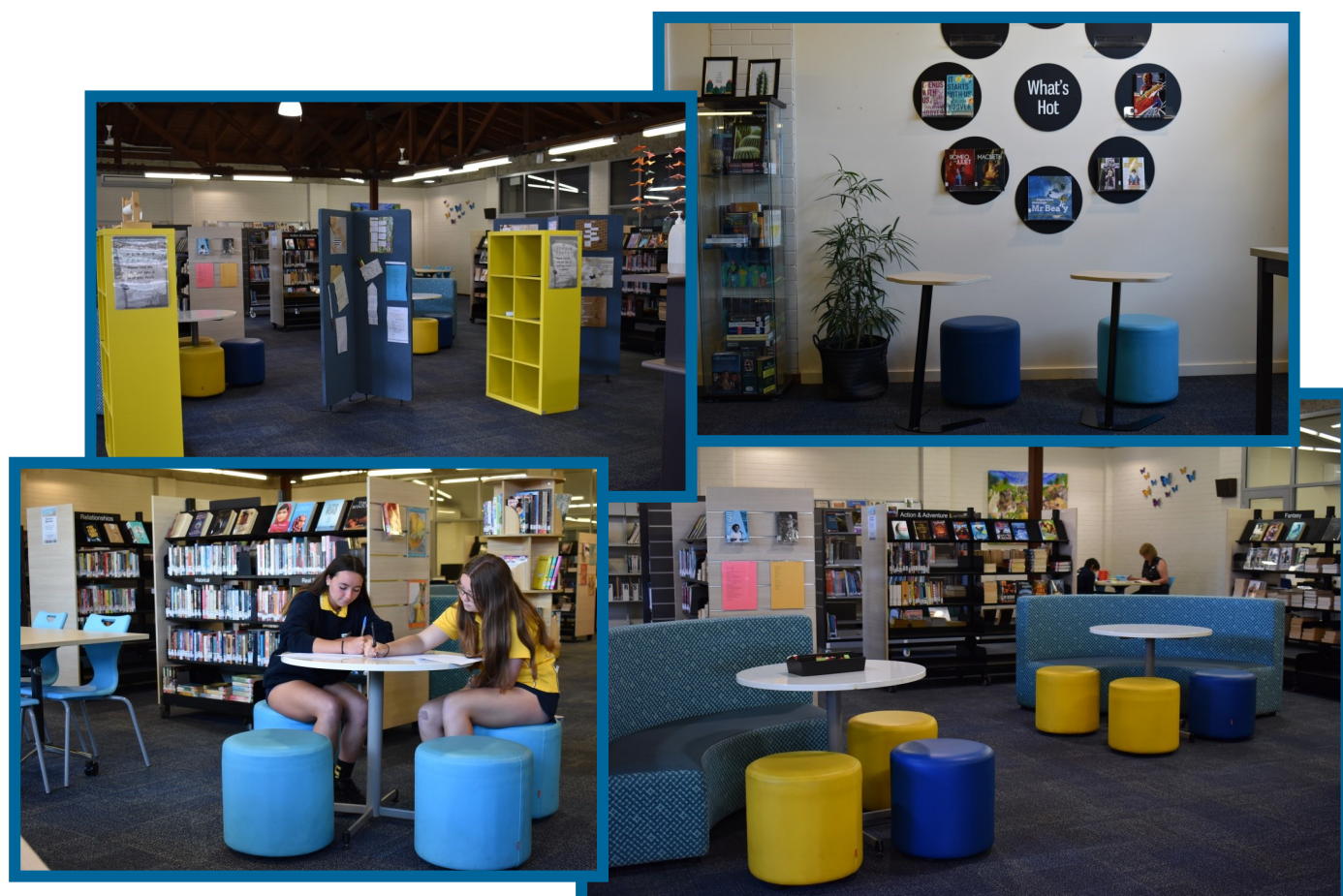
PERSONAL ITEMS LIST

Stationery items **will not** be available for purchase at the school. These items can be purchased as per the booklists at Callow's Newsagency or any store of your choice.

Voluntary contributions enable the school to purchase class sets which students may borrow. If students lose textbooks or library books they will be required to pay for the purchase of a replacement book.

Booklists & stationery item lists can also be downloaded from our website www.busseltonshs.wa.edu.au or collected from School.

New Library furniture purchased with the Environment Fund contributions.





Year 7 & 8	Voluntary Subject Contributions	Compulsory Charge
Voluntary Contributions	\$235.00	<i>Nil</i>
Voluntary Approved Requests Information Technology, P&C, Library Resources, School Environment	\$80.00	

Year 9	Voluntary Subject Contributions	Compulsory Elective Charge Choice of 3 (Three)
Voluntary Contributions	\$235.00	
Voluntary Approved Requests Information Technology, P&C, Library Resources, School Environment	\$80.00	
ELECTIVES CHARGED BY SEMESTER		
Health and Physical Education		
Physical Recreation		\$17.00
Outdoor Recreation		\$17.00
Physical Education Specialised		\$43.00
The Arts		
Digital Music		<i>Nil</i>
Jewellery Making		\$37.00
Visual Art/Art/Art & Design		\$40.00
Photography		\$50.00
Media		\$36.00
Technology and Enterprise		
Australian Foods		\$57.00
Food to Share (Technology)		\$57.00
Fashion		\$27.00
Digital Technology		<i>Nil</i>
Wood Technology		\$46.00
Materials Technology		\$55.00



Year 10	Voluntary Subject Contribu- tions	Compulsory Elective Charge Choice of 3 (Three)
Voluntary Contributions	\$235.00	<i>Nil</i>
Voluntary Approved Requests Chaplain, Library Resources, P&C, School Environment	\$80.00	
ELECTIVES CHARGED BY SEMESTER		
Health and Physical Education		
Outdoor Education—Semester 1		\$95.00
Outdoor Education—Semester 2		\$95.00
Physical Recreation/Specialised		\$50.00
Recreational Physical Education		\$17.00
The Arts		
Digital Music		<i>Nil</i>
Jewellery Making		\$37.00
Visual Art / Art / Art & Design		\$40.00
Theatre Skills (Drama)		\$15.00
Media/Media Production & Analysis		\$45.00
Photography		\$50.00
Technology and Enterprise		
Café Culture		\$65.00
International Foods		\$65.00
Digital Technology		<i>Nil</i>
Industrial Workshop		\$54.00
Wood Technology		\$54.00
Metals Technology		\$55.00

**Please note: A VET deposit of 50% is required and payable in Term 4 2023
for Year 10 students to secure a position in the VET course for 2024.**

**Refer to page 13 for refund information should the student leave BSHS.*



Other Optional Charges 2023

Maximum possible charges to participate in these activities

Please note: You will only incur these additional costs if you choose your child to undertake these activities.

Physical Education		
Yr 7-8	Health Excursions	\$25
Yr 7-10	Basketball - Coca Cola Cup	\$55
Yr. 7-10	Football - Channel 7 Cup	\$20
Yr 7-10	Junior Country Week (1 day)	\$35
Yr 7-10	Fitness For Life	\$40
Yr 9-10	Self Defence	\$40
Yr 9-10	Outdoor Ed Camps	\$170
Yr 7-10	Interschool Golf	\$45
Yr 7-10	Interschool Triathlon	\$40
Yr 7-10	Interschool Swimming	\$20
Yr 7-10	Interschool Athletics	\$20
Yr 7-10	Interschool Netball	\$40
Yr 7-10	Interschool Football	\$30
Yr 7-10	Interschool Tennis	\$45
Yr 7-10	Interschool Surfing/Body Boarding	\$70
Yr 9-10	State School Surfing Championships	\$50
Yr 7-10	Marine & Canoeing Camp	\$80
Yr 9-10	Country Week	\$600

English		
	Young writers workshops	\$60
Yr 7-10	Excursions/Incursions	\$35

Design & Technology		
Yr 9-10	Design Projects – extra materials	various
Yr 10	Wood Technology-Clock Mechanism	\$10

Aboriginal Students		
Yr 7-10	Camps/Excursions	\$10

The Arts		
Yr 7-10	Music Camp	\$550
Yr 7-10	Art Incursions/Excursions	\$110
Yr 7-10	Instrumental Music-GBM Shirt	\$30
Yr 7-10	Instrumental Music Excursions/Performances	\$60
Yr 7-10	Instrument Hire	\$110
Yr 7-10	Instrument accessories (eg. Reeds)	\$60
Yr 8-10	Media Excursions/Incursions	\$70
Yr 8-10	Photography Excursions/Incursions	\$70
Yr 7-10	Visual Arts Excursions/Incursions	\$50
Yr 7-10	Jewellery special projects	\$50

Mathematics		
Yr 7-10	Competitions	\$25

Science		
Yr 8	Ngilgi Cave Excursion	\$20
Yr 10	STAWA Physics Excursion	\$60

HASS		
Yr 7-8	Excursions/Incursions	\$60
Yr 9	Excursions/Incursions	\$60
Yr 9-10	Cinefest	\$20
Yr 9-10	State School MTB Championships	\$200
Yr 10	Excursions/Incursions	\$130

Year 7 - 10 Students		
Yr 7-10	Camps	\$350
Yr 7-10	REAL Excursions	\$200
Yr 9-10	Tour/s	\$2,500
Yr 7-10	Tenderfeet excursion	\$20



Please note: You will only incur these additional costs if you choose your child to undertake these activities.

Physical Education		
Yr 11	Fitzzone	\$40
Yr 12	Girls Football	\$50
Yr 11-12	Country Week	\$600
Yr 11-12	Zone Surfing	\$70
Yr 11-12	Interschool Golf	\$50
Yr 11-12	Interschool Athletics	\$35
Yr 11-12	Interschool Netball	\$40
Yr 11-12	Interschool Football	\$30
Yr 11-12	Interschool Tennis	\$45
Yr 11-12	Interschool Body Boarding	\$50
Yr 11-12	State School Surfing	\$50

English		
Yr 12	English – ECU Seminar	\$20
Yr 11-12	Senior English Excursions	\$20
Yr 11-12	Cinefest OZ	\$20
Yr 11-12	Guest Speakers	\$20

Maths		
Yr 11-12	Mathematics Competition	\$15
Outdoor Education		
Yr 11 & 12	Outdoor Education Camp	\$200
Yr 12	VET Recreation Camp	\$200

Design & Technology		
Yr 11-12	White card	\$90
Yr 11-12	Special projects	\$100

HASS		
Yr 11	Geography Field Work	\$100
Yr 11	History – Museum Visit	\$50
Yr 12	History Excursion	\$20
Yr 12	Geography Field Work	\$200
Yr 12	Geography revision Seminar - Term 3	\$50

Home Economics		
Yr 11-12	Foods Course of Study Excursion	\$20

Science		
Yr 11	Perth Zoo Excursion	\$30
Yr 11-12	Biology Camp	\$50

VET Business		
Yr 11-12	Vet Business Excursion	\$20

The Arts		
Yr 11-12	Music Camp	\$550
Yr 11-12	Incursions/Excursions	\$60
Yr 11-12	Instrumental Music-GBM Shirt	\$30
Yr 11-12	Instrumental Music Excursions/ Performances	\$60
Yr 11-12	Instrument Hire	\$110
Yr 11-12	Instrument accessories (eg Reeds)	\$60
Yr 11-12	Accompanist Hire fees	\$250
Yr 11-12	Media	\$70

Yr 11-12	Tenderfeet	\$20
Yr 11-12	School Ball	\$130

YEAR 11

Busselton Senior High School



Year 11 ATAR		Compulsory Charge
English	English	\$160.00
Mathematic	Mathematics Applications	\$58.00
	Mathematics Method	\$58.00
	Mathematics Specialist	\$58.00
Science	Chemistry	\$117.00
	Physics	\$116.00
	Biological Science	\$161.00
Arts	Visual Arts	\$240.00
	Contemporary Music	\$75.00
	Media	\$80.00
Humanities	Geography	\$120.00
	Economics	\$110.00
	Modern History	\$110.00
Health and Physical Education	Physical Education Studies	\$178.00
Nursing	Cert IV Preparation Nursing Education 52689WA	Nil
Year 11 NON ATAR		
English	English	\$90.00
Maths	Mathematics Essentials/Foundations	\$98.00
Technology and Enterprise	Food Science & Technology	\$275.00
	Trades Engineering	\$597.00
	Material Design Technology (Metal)	\$432.00
	Material Design Technology (Wood)	\$367.00
	Cert II Building Construction Pathways Trades 52824WA	\$644.00
	Trade Training Centre Usage	\$100.00
Health & Physical Education	Outdoor Education General	\$200.00
	Physical Education Studies General	\$178.00
Art	Visual Art	\$240.00
	General Music	\$75.00
HASS	Career and Enterprise	\$49.00
	Workplace Learning	\$45.00
VET Total Programme Cost		*Individual Certificate Costs listed on page 17
Manufacturing Industry Studies	Total	\$1,941.00
Business Studies	Total	\$544.00
Recreation Industry Studies	Total	\$814.00
Total charges (not including text books) will depend on course selections		



Year 12 ATAR		Compulsory Charge
English	English	\$160.00
Mathematics	Mathematics Methods	\$58.00
	Mathematics Applications	\$58.00
	Mathematics Specialist	\$58.00
Science	Chemistry	\$137.00
	Physics	\$116.00
	Biological Science	\$181.00
	Human Biological Science	\$151.00
Arts	Visual Arts	\$240.00
	Contemporary Music	\$75.00
	Media	\$80.00
Humanities	Geography	\$110.00
	Modern History	\$110.00
Health and Physical Education	Physical Education Studies	\$176.00
Year 12 NON ATAR		
English	English	\$94.00
Mathematics	Mathematics Essentials	\$98.00
Technology and Enterprise	Food Science & Technology	\$230.00
	Trades Engineering	\$492.00
	Material Design Technology (Metal)	\$420.00
	Material Design Technology (Wood)	\$386.00
	Cert II Building Construction Pathways 52824WA	\$644.00
	Trade Training Centre Usage	\$100.00
Health & Physical Education	Outdoor Education General	\$241.00
	Physical Education Studies General	\$170.00
Art	Visual Art	\$240.00
HASS	Career and Enterprise	\$49.00
	Workplace Learning	\$45.00
Year 12 Stand Alone VET Total Programme Cost	*Individual Certificate Costs listed on page 17	
Manufacturing Industry Studies	Total	\$1,859.00
Business Studies	Total	\$520.00
Recreation Industry Studies	Total	\$878.00
Total charges (not including text books) will depend on course selections		



RTO CODE	Qualifica- tion CODE	PROGRAMME AND QUALIFICATION	TOTAL Certificate COST (Not annual cost)
		<u>VET Recreation Industry Studies</u>	
50537	SIS20321	Certificate II in Sport Coaching Yr11	\$203.00
50537	SIS20321	Certificate II in Sport Coaching Yr12	\$230.00
		<u>VET Manufacturing Industry Studies</u>	
50537	MEM20422	Certificate II in Engineering Pathways Yr 11	\$597.00
50537	MEM20413	Certificate II in Engineering Pathways Yr12	\$492.00
0361	52893WA	Certificate II in Building Construction (Pathway- Trades) Yr 11 (cost is per year)	\$644.00
0361	52824WA	Certificate II in Building Construction (Pathway- Trades) Yr 12 (cost is per year)	\$644.00
		<u>VET Business</u>	
50537	BSB20120	Certificate II in Workplace Skills—Year 11	\$120.00
50537	BSB20120	Certificate II in Workplace Skills—Year 12	\$186.00
		<u>VET Building and Construction</u>	
0361	52893WA	Certificate II in Building Construction (Pathway -Trades) Yr 11 (cost is per year)	\$644.00
0361	52824WA	Certificate II in Building Construction (Pathway -Trades) Yr 12 (cost is per year)	\$644.00

PAYMENT OPTIONS

All students will be issued with a Charges and Voluntary Contributions statement by the end of February.
These will be fully payable by Friday 17th March 2023.

Please be advised that the Administration Department will be open for payment of School Charges and Voluntary Contribution payments before the commencement of Term 1 on the following dates:

Monday	30th January 2023	8.30am to 3.30pm
Tuesday	31st January 2023	8.30am to 3.30pm

Payment can be made by any of the following methods:

Credit card payment – via the schools' website 'payments' tab—[BPOINT](#)

BPay – Details listed on student's invoice and statement.

Postal payment by cheque, money order or credit card (see form below)

Please ensure the following:

Make cheques payable to "Busselton Senior High School"

Include your child's full name and year number

Post to: Busselton Senior High School, 136—156 Bussell Hwy, Busselton WA 6280

In Person by cheque, cash or EFTPOS

ELECTRONIC FUNDS TRANSFER (EFT)

Payments can be made via EFT into the school bank account, details as follows:

Busselton Senior High School

BSB: 066-508

Account Number: 00900007

Reference: Student Surname

Reference: It is essential that the student name is included to ensure payment is allocated correctly to your child's account.

Centrelink Centrepay Reference Number: 555069915H Enquire at your local Centrelink

QKR Qkr through the Qkr! App by Mastercard

PAYMENT PLAN If you would like to establish a payment plan please contact accounts on 9751 8912 :

- **Direct Debit** - Complete a **Direct Debit Authority Form** (available from accounts or Schools Website - [BSHS-Direct-Debit-Authority-2023.pdf \(busseltonshs.wa.edu.au\)](#))
- **Credit Card** - Complete a BPOINT Authority Form (available from accounts or Schools Website—[BPOINT-Credit-Card-Authorisation-2023.pdf \(busseltonshs.wa.edu.au\)](#))

SECONDARY ASSISTANCE SCHEME

GENERAL INFORMATION

The Western Australian Department of Education provides an allowance to assist eligible families with secondary schooling costs.

To be eligible for the allowance the parent/guardian must hold a Centrelink Health Care Card, a Pensioner Concession Card or a Veterans' Affairs Pensioner Concession Card.

The allowance consists of two components:

- \$115.00** Clothing Allowance paid directly to the school for uniforms/charges or parent/guardian.
- \$235.00** Educational Program Allowance paid directly to the school to cover secondary Voluntary Contributions in years 7 to 10 and assist with course charges in Year 11 and 12.

Application forms are to be completed at the school in Term 1 each year for students enrolled in Years 7 - 12. **Applications close at the end of Term 1, 2023.**

INFORMATION FOR SENIOR SCHOOL STUDENTS

Students are eligible for Secondary Assistance up to and including the year the student turns 18 years of age. i.e. not eligible if born in 2000.

The parent/guardian concession card number must be noted on the application. The only exception to this is when a student holds their own health care card and has been declared independent by Centrelink (e.g. living away from home). In this instance, a letter of confirmation from Centrelink needs to accompany the application.

ELIGIBILITY CRITERIA

Parent or guardian must hold one of the following valid cards:

- Centrelink Family Health Care Card
- Centrelink Pensioner Concession Card
- Veterans' Affairs Pensioner Concession Card

PLEASE NOTE: The only Veterans' Affairs Card that meets the criteria is a blue card that is issued each year and expires in December of each year. This card is income means tested.

For further information please contact the school Accounts Officer, on 9751 8912 or email coral.house@education.wa.edu.au

**IF YOU HOLD A *CONCESSION/HEALTH CARE CARD* YOU MUST
COMPLETE AND RETURN THE FORM TO THE SCHOOL PRIOR TO
7th APRIL 2023.**

UNIFORMS

WHERE TO BUY SCHOOL UNIFORMS

UNIFORM CONCEPTS

33 Bussell Highway

BUSSELTON

Tel: 08 9270 4663

Email: busselton@uc.nellgray.com.au

Website: nellgray.com.au

Tuesday - Thursday 9.00am—5 pm

Saturdays 9.00am—12 pm

Uniforms are available for purchase in store or via: www.nellgray.com.au. Laybys and click and collect are also available.

Uniform Concepts trading hours are Tuesday, Wednesday and Thursday 9am to 5pm and Saturday 9am to 12pm.

Please check the website for School Holiday trading hours.

Due to the high number of schools Uniform Concepts supply for, we recommend purchasing uniforms for 2023 as soon as possible to avoid possible stock shortages.

For those holding one of the following cards (must be valid and current during the whole of Term 1 of 2023):

- Centrelink Family Health Care Card;
- Centrelink Pensioner Concession Card; or Veteran's Affairs Pensioner Concession Card

You are entitled to claim the \$235 Secondary Assistance Scheme (SAS) from the Department of Education towards your school Voluntary Contributions and Charges in addition to a \$115 Clothing Allowance to assist with the purchase of school uniforms. When completing the SAS form, ensure parent/guardian is ticked for the Clothing Allowance as this will be credited directly to your nominated bank account (as per the completed form). School uniforms will need to be paid for directly by you, prior to reimbursement of the Allowance.



UNIFORMS

Dress Code

Busselton SHS is proud of our school uniform. Our distinctive blue, gold and white are well recognised within the local community and we encourage our students (with the support of their families) to wear the uniform with pride.

The Busselton Senior High School Dress Code Policy complies with the WA Department of Education and State Government legislation. Any future alterations or modifications of the Dress Code will require community consultation.

THE SCHOOL DRESS CODE

- Sets a clear, acceptable and consistent standard of dress for all students and parents
- Fosters and enhances the public image of the school
- Assists in building school and team spirit
- Ensures students are safely dressed for specific school activities
- Encourages equity among students
- Prepares students for work, as many work places have dress and safety codes
- Allows for easy identification of intruders into the school during the school day

MODIFICATIONS TO DRESS CODE

- Students who, for religious or health reasons, may need to modify the school uniform are required to make an appointment with the Principal or a designated staff member. Staff will be informed of any student granted a modification to the dress code.
- Garments bearing brand names, logos and stripes (e.g. Adidas, Nike) are NOT allowed.
- Board shorts, thongs etc. are NOT allowed.

CLOTHING ITEM	ACCEPTABLE	NOT ACCEPTABLE
POLO SHIRTS	School shirts MUST be worn under school jumpers School Polo Only Sports Polo Shirt only on Sport days	Polo shirts with non-school logos T-shirts, tank tops Long sleeved non-school colour tops
PANTS / SHORTS / SKIRTS	Navy Blue (Acceptable Length)	Denim or look alike denim Stripes on shorts / pants, Board shorts Black leggings or tights Leggings/tights are not to be worn on their own
JACKETS	Navy Blue and School Issue	Non school colours or checked jackets Different Logos, Stripes Adornments/brand names e.g. Nike, Puma
FOOTWEAR	Enclosed shoes Sandals with a strap. Appropriate for Learning Area.	Thongs, ugg boots, slippers
HATS/BEANIES		Not allowed in classrooms



School students require a student ID Card. The ID card, similar to that displayed here and will have several functions.

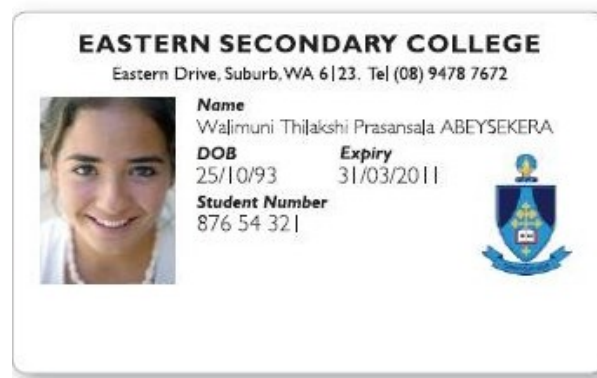
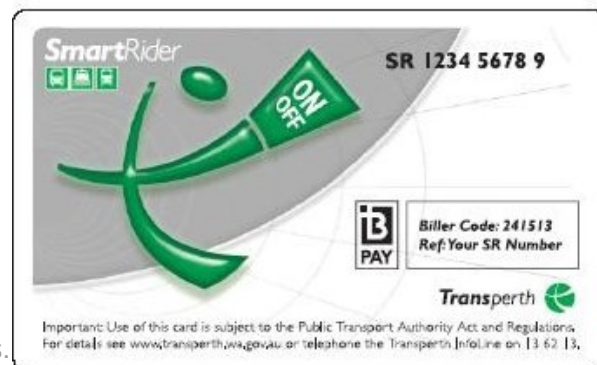
Students requiring a replacement card will incur a fee.

The reverse side of the card will be the SmartRider card which enables students to access concession travel on Transperth bus, rail and ferry services, and TRANSWA country road and rail services.

Cinemas will also accept it as proof of student status.

Note: The card production is outsourced, and the company will need to access information about your child from the school database. This includes name, address and date of birth.

If you do not wish your child to be issued with an ID card, you must sign the slip below & return it to the school library.



PARENT/LEGAL GUARDIAN CONSENT FOR RELEASE OF STUDENT DETAILS

Please complete and return to the school library if you **DO NOT** wish your child to be issued with an ID Card.

I, _____ (First Name) _____ (Surname)

DO NOT give permission for _____ (Students Full Name)

to be released to Monitor WA for the purposes of issuing a student ID/SmartRider Card.

